

Society for the Conservation of Nature of Liberia (SCNL)



Birdlife Partner

Tubman Boulevard, Congo Town, CARE Compound

P.O. Box 2628 Monrovia, Liberia, West Africa

(+231) 886-573-612/0777544611

Website: www.scnlliberia.org

E-mail: scnlliberia@yahoo.com



JOB VACANCY ANNOUNCEMENT

Position and Assignments:

1. Position:	Research Technicians (RTs)
2. Immediate Supervisor:	Science and Conservation Coordinator
3. Immediate Supervisees:	Ecoguards and Field Research Volunteers
4. Duty Station:	Kolahun City, Lofa County
5. Number of Persons:	3
6. Application Period:	18-Jan-2021 to 27-Jan-2021

Background

The Society for the Conservation of Nature of Liberia (SCNL) is Liberia's oldest conservation organization working in partnership with Birdlife International and The Royal Society for the Protection of Birds (RSPB) to promote nature conservation, support the establishment of protected area network, encourage good governance of natural resource management and increase public participation in biodiversity conservation.

Objective(s) of the Assignment

The position holder is to assist all research activities undertaken by the research team under the Rainforest Trust Project and other SCNL interventions. This is predominately a field-based position with considerable time spent in the Foya Proposed Protected Area (FPPA).

Job Purpose

The post-holder will help liaise between the research team and Community Ecoguards and FDA Biologist and undertake research activities. The post holder will also assist with work plans, logistics, admin tasks, data entry, report writing and collaborating with partners.

Key Responsibilities

- Under the direct supervision of the Science and Conservation Coordinator, help in the development, communication, and implementation of research work plans

(monthly, and quarterly) following annual work plans in coordination with the research team. Propose supporting activity plan as necessary;

- Spend considerable time in the field to record all field data in a standardized method as per the research protocols of the different research projects and ensure that other team members are following protocol and collect data reliably and accurately; he/she will also be responsible for transferring data from the field to the Science and Conservation Coordinator;
- Organize the logistics of all field research activities including transportation and distribution of rations;
- Ensure the settlement of all financial tasks in your care such as advances and supporting documents following SCNL financial policy;
- Assist in the planning, development, and implantation of theoretical and field training;
- Work with field teams, external researchers, students and government counterparts in collating high quality research data. The post-holder will, at times, supervise Community Ecoguards and Site Support Group in collaboration with his/her supervisor;
- Assist with organizing filing and data systems in collaboration with supervisor and other research team members;
- Assist in managing the inventory systems of the equipment and materials in the field office and in the field;
- Assist with data entry, data verification, management, quarterly and technical reports writing;
- Participate in basic data analysis and production of maps as needed by project;
- Work closely with the FDA Law Enforcement Ranger and GIS officer to ensure that all relevant data is relayed effectively;
- Ensure responsible management, maintenance and tracking of technical equipment;
- Share relevant news and stories with the Project Coordinator and Policy and Advocacy.
- This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational need.

SKILLS AND BEHAVIOURS

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modeling SCNL's mandates
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved

Ambition:

- Widely shares the vision of SCNL, engages and motivates others
- Future orientated, thinks strategically

Collaboration:

- Builds and maintains effective relationships with the team and colleagues

- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

Integrity:

- Honest, encourages openness and transparency

Qualifications Education Professional Experience

- Minimum Bachelor's degree in ecology, wildlife biology, forestry, environmental sciences, zoology/ecology, species conservation, conservation science or related subject;
- At least 1 year field-based conservation research experience;
- Experience in leading small teams and managing workplans;
- Experience in field work, preferably related to conservation research;
- Experience working with computers, in particular data entry and data management Skills & Abilities;
- Knowledge of local fauna, flora, and habitats, species identification skills;
- Thorough understanding of conservation issues in Liberia;
- A basic understanding of and experience in research methodologies of biodiversity surveys;
- Understanding of basic statistical concepts;
- Data base management skills;
- Fluency in written and spoken English and or any of the local languages in the project area;
- Proficiency in MS Office (Word, Excel, PowerPoint);
- Experience with technical research equipment (GPS, camera trap, range finder, compass etc.);
- Planning and organization;
- Basic GIS skills desirable;
- Interpersonal, team-player, supportive, coaching;
- Working well with and contributing effectively to a multicultural team;
- Working independently in remote areas and spending periods of time in the field under challenging environmental conditions; **must be physically fit**;
- Well-organized, punctual, adaptive, and forthcoming;
- Responsible, innovative with minimum supervision and staying on task;
- Passionate about wildlife conservation and dedicated to the mission of SCNL and FDA; and
- Must be able to ride motorbike.

Application Process

Interested persons are to submit a hard copy of their current resumes and cover letters describing relevant skills and experience to the addresses below. **Only hard copies of resumes will be accepted.** Please note that only short-listed candidates will be contacted for interview.

Those Applying in Monrovia are required to address their letter to:

The Finance and Administration Manager

Society for the Conservation of Nature of Liberia (SCNL)

Care Compound, Congo Town

Monrovia, Liberia

Those Applying in Lofa County are required to address their letter to:

The District Commissioner's Office

Kolahun City, Lofa County

**** Qualified female candidates are strongly encouraged to apply!**